

TREASURE ISLAND COUNTRY CLUB

MINUTES OF THE BOARD OF TRUSTEES MEETING held May 7, 2016, at the Grapeview Firehall/Horton Community Center, 4350 East Grapeview Loop Road, Grapeview, WA. The meeting was opened at 9:00 AM by President David Madson and attended by Commissioners Larry Grumme, Roger Hansen, and Cheri Swettenam; Ken Sanberg and Morina Dustan were absent; member/employee Linda Pryor; and guest members Dan Meddaugh, and Tom Spaulding.

MOTION to approve the [minutes of the April 16, 2016 Regular Board meeting as corrected](#) was made by Larry Grumme, seconded by Roger Hansen and passed.

FINANCIAL REPORTS

Secretary/Treasurer Roger Hansen reported the CPA completed the 2015 Financial Review; the finalized 2015 Review and current 2016 financial reports were submitted to Mutual of Omaha Bank before the April 30th deadline as required. The CPA also completed the 2015 Corporation Federal Income Tax Return. The Association filed as a Corporation and the \$40 total tax due was paid.

A summarized Financial Report that included the Balance Sheet and Profit and Loss Statement for the 2015 calendar year was reviewed. Roger noted \$34,835 was spent on the water system last year. A summarized Financial Report (following the same format) for the first quarter of 2016 was also reviewed.

A Budget and Actual Expense Report for July 1, 2015 through May 4, 2016 was presented. The report also included projected expenses for the remainder of the fiscal budget year to estimate unspent funds that may be available to carry over to the upcoming budget year. The carry over was estimated at \$6,900; this could change depending on expenses incurred between May 5th and June 30th. The Preliminary Budget for the July 1, 2016 to June 30, 2017 was presented.

Roger suggested that a Workshop be scheduled before the next Board meeting to work on the budget and propositions that will be included on the agenda for the annual meeting.

COMMISSIONER REPORTS

WATER - Commissioner Larry Grumme reported the coliform test for May was negative. ● The annual Consumer Confidence Report (CCR) was recently sent to all members (by email and/or USPS) as required by the Department of Health. In response to a question, Larry confirmed that our water is tested for lead. As indicated in the CCR, the highest level found in the most recent test was less than 1 part per billion (ppb); the action level is more than 15ppb. ● Two water service meters were installed and two meters remain to be installed to complete the water meter installation project.

BRIDGE – Commissioner Roger Hansen reported. It was noted that the maintenance employee sprayed vinegar on the moss on the south side of the bridge roadway and will follow up with a pressure washer to remove it. ● There are several locations where cracks are evident in the grout that was applied around the bottom of the posts supporting the railing; this is not a structural problem. ● Cheri suggested that the expense for bridge maintenance should be included on the agenda as an item for the members to vote on at the July meeting. Roger stated this is an operations and maintenance item that is managed by the Board. It is included in the budget for the membership's vote; voting on line items in the budget for operations would not be a good precedent to set.

ROADS – Morina Dustan absent – no report. David Madson noted that the maintenance employee had sprayed weed killer on the overgrowth of blackberry bushes that had encroached onto the road shoulders; he will clean up and dispose of the dead vines. David noted he received several complaints from members who enjoyed picking the berries.

DOCK – Ken Sanberg absent – no report. Dan Meddaugh offered to prune and clean up brush on the dock property and his offer was accepted.

BEACH – Cheri Swettenam had no beach business to report. She noted that Nancy Benson set up a volunteer committee last year that is ongoing; they help with work parties and do other maintenance and beautification projects.

SECURITY – David Madson reported he got bids for updating the security camera system; these will be reviewed and discussed at the workshop that will be scheduled prior to the next regular meeting.

OLD BUSINESS

Annual Meeting – The Trustees discussed changing the usual order of business at the annual meeting to bring New Business forward for presentations and discussion followed by the ballot voting. Ballots could be counted as the meeting continues with the Commissioners reports. An agenda for the annual meeting will be drafted for review and approval at the next regular meeting.

Due to the number of proposals that will be on the agenda for the annual meeting, an Informational Meeting during the month of June or early July was suggested. Items for discussion at the meeting would include the water system seismic study and pressure booster project, security camera upgrades, security guard services, Rules and Regulations, and Homeowner Association Management.

Rules & Regulations – The drafted revisions for the Rules & Regulations was submitted to the Association's attorney. Questions about enforcement and instituting fines for violations were included with the draft and a written response to the questions was requested.

Water System Seismic Project – Larry Grumme reported he should be receiving the predesign report for the pressure booster system next week and will send it to the Trustees by email. The report will be sent to various contractors to get construction estimates. The engineer will be submitting the report to the Department of Health for approval which is expected to take thirty days or less.

Asset Reserve Study – Larry Grumme reported he should be receiving the first draft Reserve Study report from Cedcore within the next week or two.

NEW BUSINESS

MOTION to appoint Tom Spaulding to fill the vacant position of the Board (expires 7/2018) was made by Larry Grumme, seconded by Cheri Swettenam and passed.

ADJOURNMENT

David Madson adjourned the meeting at 10:27 AM.

Written by Linda Pryor/Executive Secretary